



STEPS TO RECEIVE A SERVICE DOG

STEP 1: Complete the online application request form.

STEP 2: Once we receive your completed application request, we will review it and may contact you. You may receive a letter additional information needed for your application. PGI will run a veterinary check on all other animals in home and call personal references listed on the application. Annual **update forms** are sent to applicants. These forms must be completed and returned in order for PGI to keep your application on file.

STEP 3: Once the application materials are received and reviewed, if appropriate, PGI will contact the applicant to schedule a **telephone interview**.

STEP 4: After completing the telephone interview, if appropriate, **an in person home visit** will be completed by a PGI staff member.

STEP 5: After the home visit your information will be presented to the Board of Directors and a decision will be made on if you are able to move forward in the application process.

STEP 6: If an applicant is accepted to move forward in the application process, they will be added to the **waiting list** to begin coming to class and collecting their required 25 training hours in Peoria IL. The board will contact you after they select a start date for your training. This corresponds to when they have a dog to meet your needs.

STEP 7: The applicant will be contact to attend training classes to get 25 hours, complete an animal care workshop and complete at least 3 successful home passes with a potential service dog match.

STEP 8: Service dog placement in receipts home.